



Little Salmon Carmacks First Nation

Together today for our children tomorrow.

September 8, 2021

Employment Opportunity

Interpretive Centre Assistant
Lands and Resource Department-Heritage

Full-time – Term till September 2021- January, 2022
Pay Rate: \$18.00/hr.

Job Summary:

The successful candidate will assist with activities of gathering and preserving the Little Salmon Carmacks First Nation past and presenting it to the people and to the public in a way that makes it memorable and knowledgeable. If required, assist any of their fellow coworkers and other LSCFN employees if needed. The successful candidate will assist the museum educational programs.

Qualifications:

- are between 16 and 30 years of age at the start of employment; planning to take a course, go back to school or post-secondary.
- are willing to commit to the full duration of the work assignment;
- will not have another full-time job (over 30 hours a week) during the Young Canada Works (YCW) work assignment.

Duties:

- Participate in job orientation for the first two weeks
- Train about all collections in the center and be able to talk about them with the visitor.
- Give tours through the center daily and will have to do this accurately and in a timely manner.
- Keep the center clean
- Give outside tours
- Learn how collections is done
- Assist in coordinating activities and administrative tasks
- fix and maintain displays
- assist the heritage manager and/or heritage assistant

LSCFN Recruitment Policy will apply.

Posting will remain open until suitable applicants are received. If you are interested, please submit your expression of interest along with your resume to:

Doris Johnson, Human Resource Officer
Little Salmon Carmacks First Nation
PO Box 135, Carmacks Y.T. Y0B 1C0
Phone:(867)863-5576,Ext280Fax:(867)863-5710Email: resume@lscfn.ca