



Little Salmon Carmacks First Nation

Together today for our children tomorrow.

July 25, 2023

EMPLOYMENT OPPORTUNITY

Director of Health and Social Services Department of Health and Social Services Permanent Full-time

At Little Salmon Carmacks First Nation we are Self Governing First Nation. We value holistic approach in developing programs and services based on our traditional laws “Caring, Sharing, Respect, Teaching” to ensure the physical and mental wellbeing of our citizens. In collaboration with the Senior Management Team, this position implements the decisions and directions set out by Chief and Council related to health and social services. It also creates and delivers programming to populations with complex needs while developing positive and beneficial relationships with other government agencies. The Department promotes an integrated and coordinated approach within the First Nation on matters related to health and social services.

Role:

The Health and Social Director will develop the department’s annual budget and workplan. Collaborate with department staff in a team-based approach to developing programs and delivering services. Monitor and evaluate the impacts of department programs and revise their operations to improve health outcomes. Conduct community needs assessments to better focus programs and services on community requirements. Implement a holistic and culturally appropriate approach to health promotion in the community. Support department staff in accessing resources outside LSCFN in the fulfillment of their duties. Proactively seek out and secure external funding and program supports. Monitor all child welfare actions relating to LSCFN citizens. Represent LSCFN in all child welfare activities. Undertake planning that will prepare LSCFN to fulfil its child welfare responsibilities.

Desired Qualifications:

The Director of Health & Social Services must possess a degree, a diploma or certification in health promotion, public administration, social services, or a related discipline; Must possess a minimum of five years of work experience in a similar supervisory role; Must possess direct experience with developing and administering health and social services programming; Must have a thorough understanding of LSCFN’s Final Agreement, Self-Government Agreement, and all other legislation and agreements related to the health and social services responsibilities and interests of LSCFN; Must possess exceptional written and verbal communication skills; Must demonstrate tact and diplomacy when dealing with other government agencies and parties; Must be proactive about cultivating a professional network that aids LSCFN in achieving its strategic objectives; Preference may be given to a LSCFN citizen; Class 5 Driver’s License.

LSCFN Recruitment Policy will apply.

What we can offer you:

- ✓ **Salary Range: \$113,285.26-\$135,580.26**
- ✓ **RRSP matching competitive retirement contributions**
- ✓ **Comprehensive benefits package, Medical, Dental, Vision benefits**
- ✓ **Expected hours of work Monday to Friday 8:30 to 4:30 with some flexibility in line with the needs of the program.**

If you are interested, please submit your expression of interest along with your resume by 4:30P.M. August 14, 2023 to:

Attention: Doris Johnson, Human Resource Officer
Little Salmon Carmacks First Nation
PO Box 135, Carmacks Y.T. Y0B 1C0
Phone: (867)863-5576 ext 280
Fax: (867)863-5710, Email: resume@lscfn.ca

If you require a job description, please feel free to contact us. While LSCFN thank all applicants, **only those candidates selected for an interview will be contacted.**